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BBABMC 261/BBMBMC 261

**Credit Based IV Semester B.B.A./B.B.M. Degree
Examination, September/October 2020
(2012 Scheme) (Repeaters)
HUMAN RESOURCE MANAGEMENT**

Time : 3 Hours

Max. Marks : 120

**SECTION – A
(2 Marks each)**

Answer **any ten** questions in **one or two** sentences each : **(10×2=20)**

1. a) Define Human Resource Management.
- b) What do you mean by 'Stress interview' ?
- c) What is 'retrenchment' ?
- d) Give the meaning of 'H.R. Policy'
- e) What is 'job enrichment' ?
- f) Give the meaning of 'living wage'.
- g) What is placement ?
- h) What do you mean by 'job evaluation' ?
- i) Give any two examples of 'fringe benefits'.
- j) State any two merits of H.R. Planning.
- k) What is 'achievement test' ?
- l) State any two merits of 'seniority basis of promotion'.



P.T.O.

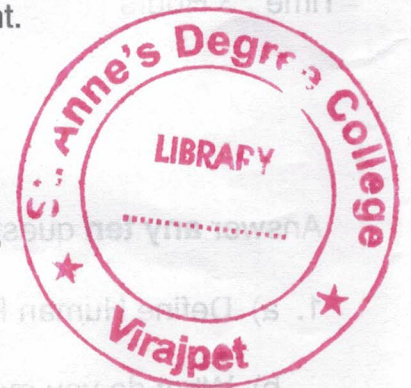


SECTION – B

(8 Marks each)

Answer **any five** questions in **not more than two pages each** : (5×8=40)

2. What are the qualities of a successful H.R. Manager ?
3. What are the merits and demerits of internal sources of recruitment ?
4. Distinguish between job enlargement and job enrichment.
5. Describe the process of job analysis.
6. Define promotion. Explain benefits of promotion.
7. What are the guidelines to make an interview effective ?
8. What are the principles of job evaluation programme ?



SECTION – C

(20 Marks each)

Answer in **not more than 6 pages each** : (3×20=60)

9. Define Human Resource Management. Explain its managerial and operative functions.

OR

What is job evaluation ? Explain the various techniques of job evaluation.

10. Explain the various steps involved in modern selection process.

OR

Define Human Resource Planning. Explain the process of Human Resource Planning.



11. A) Explain the features of a good promotion policy. 10

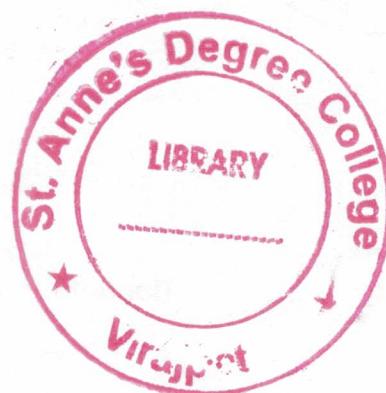
B) Rajeev is a branch manager of a reputed private Bank and has earned reputation for efficient operations. Recently a divisional manager telephones Rajeev that a new branch office was to be opened in another city. The divisional manager also informed Rajeev that senior management is highly pleased with the way his branch office has been functioning in the past and would like him to recommend someone from his office for promotion as branch manager to manage the new branch.

Rajeev started analysis of his subordinate staff to determine who might make a good manager. He has narrowed his choice down to two persons within his office : Ms. Ankita and Mr. Mahesh. Both are young and dynamic. Ankita usually seems more effective and tactful when dealing with customers. Both have low absenteeism record and either one would probably make a satisfactory manager for the new branch of the bank.

Rajeev has an impression that most people prefer male supervisors and female generally are not really interested in career as manager and might develop aggressive female tendencies. As such Mahesh may be an effective manager in a new workplace. Hence he recommended Mahesh for promotion as a branch manager in the bank's new branch. 10

Questions :

- 1) If you were Rajeev, whom would you recommend as head of the new branch ? Why ?
- 2) As a HR Manager, how would you handle Ankita's feelings of being ignored ?



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BBABMC 258/BBMBMC 258

**Credit Based IV Semester B.B.A./B.B.M. Degree
Examination, September/October 2020
(Repeaters) (2012 Scheme)
MODERN BANKING MANAGEMENT**

Time : 3 Hours

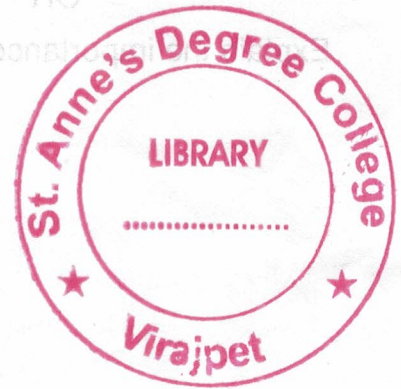
Max. Marks : 80

SECTION – A

(One Mark Each)

Answer **any ten** of the following in **two** or **three** sentences **each**. **(10×1=10)**

1. a) What is Merchant Banking ?
- b) Define Stock Market.
- c) Give the meaning of shares.
- d) What are Non-Performing Assets ?
- e) What is Foreign Exchange Market ?
- f) What is Electronic Fund Transfer ?
- g) Give the meaning of Moral Suasion.
- h) What do you mean by money laundering ?
- i) Give the meaning of Statutory Liquidity Ratio.
- j) What do you mean by Universal Banking ?
- k) Mention any two functions of NABARD.



SECTION – B

(Five Marks Each)

Answer **any five** questions in **not more than two** pages **each**.

(5×5=25)

2. Explain the process of creation of credit by Commercial Banks.
3. Explain the role of RBI as a banker's bank.
4. Explain the functions of merchant banking.
5. Explain the banker and customer general relationship.
6. Write a note on EXIM Bank.
7. Examine the reasons for globalisation of financial markets.
8. Write a note on RRBs.

P.T.O.

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SECTION – C

(15 Marks Each)

Answer should not exceed six pages each.

(3×15=45)

9. What is Bank Marketing ? Discuss the various aspects of Bank Marketing.

OR

Explain the changing role of Commercial Banks as service providers.

10. Give a detailed account of NABARD.

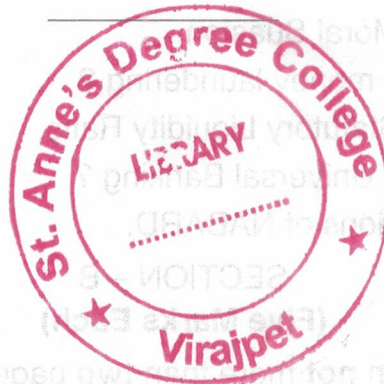
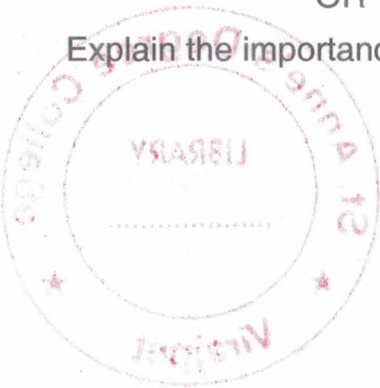
OR

Examine the quantitative credit control methods of Central Bank.

11. What are the defects of Indian Money Market ? Give suggestions to strengthen Indian Money Market.

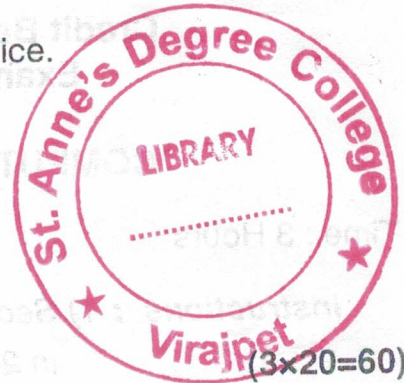
OR

Explain the importance and different forms of Electronic Banking.





4. What are the objectives of MIS ?
5. Explain the various characteristics of computer.
6. Differentiate between traditional and modern form of office.
7. Explain the functions of operating system.
8. Write a note on role of computers in banking.



SECTION – C

Answer the following questions : (20 marks each)

(3x20=60)

9. a) Explain the various types of computers based on construction and working. 12
- b) Explain the limitations of MIS. 8

OR

- a) What is software ? Explain different types of software. 12
- b) Explain the different types of network topologies. 8
10. a) Explain the various types of office automation applications. 12
- b) Explain the advantages of DBMS. 8

OR

- a) Explain the components of computer with a block diagram. 12
- b) Explain the functions of office. 8
11. a) Explain the database models. 12
- b) Describe the characteristics of information. 8

OR

- a) What are the advantages and disadvantages of virtual office ? 12
- b) Explain the services of internet. 8



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BBABMC 259/BBMBMC 259

**Credit Based IV Semester B.B.A./B.B.M. Degree
Examination, September/October 2020
(2012 Scheme) (Repeaters)
COMPUTER APPLICATIONS IN MANAGEMENT**

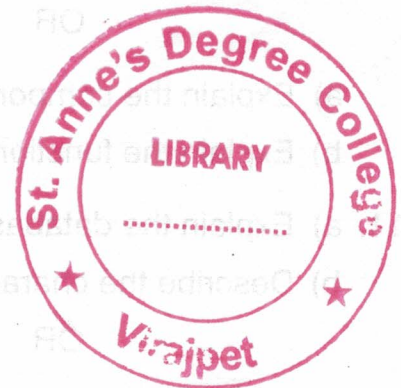
Time : 3 Hours

Max. Marks : 120

- Instructions :**
- 1) Section – A : Answer **any ten** questions from the following in **2-3** sentences **each**.
 - 2) Section – B : Answer **any five** questions from the following is **not more than 2** pages.
 - 3) Section – C : Answer the questions **not more than 6** pages.

SECTION – A

1. Answer **any ten** questions of the following : (2 marks each) (10×2=20)
- a) What is virtual office ?
 - b) What is video conferencing ?
 - c) Define management information system.
 - d) What do you mean by imaging ?
 - e) What are Bits and Bytes ?
 - f) What do you mean by office automation ?
 - g) What are the components of CPU ?
 - h) What is tele conferencing ?
 - i) Give any two uses of tally package.
 - j) Differentiate between data and information.
 - k) Expand RAM and ROM.
 - l) Write any two advantages of Electronic mail.



SECTION – B

Answer **any five** questions : (8 marks each)

(5×8=40)

2. Explain the various types of network and its uses.
3. Explain the phases of decision making.

P.T.O.



4. What are the objectives of MIS ?
5. Explain the various characteristics of computer.
6. Differentiate between traditional and modern form of office.
7. Explain the functions of operating system.
8. Write a note on role of computers in banking.

SECTION – C

Answer the following questions : (20 marks each) (3×20=60)

9. a) Explain the various types of computers based on construction and working. 12
- b) Explain the limitations of MIS. 8

OR

- a) What is software ? Explain different types of software. 12
- b) Explain the different types of network topologies. 8
10. a) Explain the various types of office automation applications. 12
- b) Explain the advantages of DBMS. 8

OR

- a) Explain the components of computer with a block diagram. 12
- b) Explain the functions of office. 8
11. a) Explain the database models. 12
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OR

- a) What are the advantages and disadvantages of virtual office ? 12
- b) Explain the services of internet. 8

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BBABMC 262/BBMBMC 262

**Credit Based Fourth Semester B.B.A./B.B.M. Degree
Examination, September/October 2020
(Repeaters) (2012 Scheme)
CORPORATE ACCOUNTING – II**

Time : 3 Hours

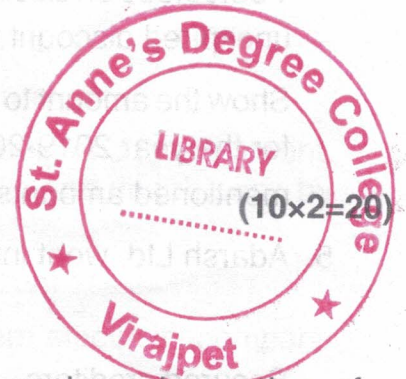
Max. Marks : 120

- Instructions** : 1) Provide working notes **wherever** necessary.
2) **Follow** the instructions strictly.

**SECTION – A
(Two marks each)**

1. Answer **any ten** questions.

- a) Who is a liquidator ?
- b) Who are preferential creditors ?
- c) State any two differences between absorption and amalgamation of companies.
- d) Name the different methods of calculating purchase consideration.
- e) What is meant by external reconstruction ?
- f) What are non-banking assets ?
- g) What is meant by interoffice adjustments in banking companies ?
- h) Which are the accounts prepared under double account system by electricity companies ?
- i) How do you treat interim dividend in the final accounts of electricity company ?
- j) State any two items shown under "Schedule-16" of banking companies.
- k) What do you mean by disclosure of accounting policies ?
- l) State any two differences between "Internal Reconstruction" and "External Reconstruction".



P.T.O.



SECTION – B

(Eight marks each)

Answer **any five** questions :

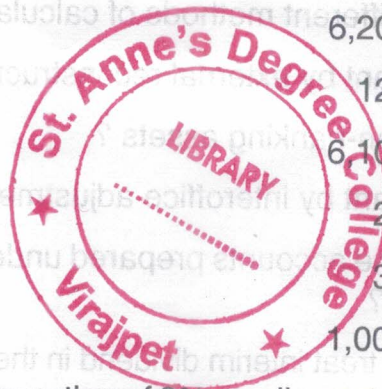
(5×8=40)

2. Describe the objectives and functions of accounting standards.
3. What do you mean by internal reconstruction of companies ? Explain the different forms of internal reconstruction.
4. On 31st March, 2020 the books of 'Yes Bank' had the following account balances :
Rebate on bills discounted as on 1st April, 2019, ₹ 16,00,000. Discount received ₹ 38,00,000 on closing the books. It was found that the discount received included unexpired discount to be carried to next year amounting to ₹ 21,96,000.
Show the amount to be credited to profit and loss account under discount earned for the year 2019-2020. Also, give journal entries required to adjust the above mentioned amounts.
5. Adarsh Ltd. went into liquidation with the following liabilities :

Secured creditors (securities realised ₹5,00,000)	₹ 4,00,000
Other assets realised	6,20,000
Preferential creditors	12,000
Unsecured creditors	6,10,000
Legal expenses	2,000
Liquidation expenses	3,000
Equity share capital	1,00,000

The liquidator is entitled to a remuneration of 3% on all assets realised including securities in the hands of secured creditors and 4% on the amounts distributed among unsecured creditors other than preferential creditors.

Prepare liquidator's final statement of account.





6. The Balance Sheet of imbalance company Ltd. as on 31-03-2020 is as follows :

Liabilities		₹	Assets		₹
2,500, 6% Preference shares of ₹ 100 each		2,50,000	Goodwill		80,000
3,000 equity shares of ₹ 100 each		3,00,000	Land and buildings		2,40,000
Creditors		2,00,000	Plant and machinery		2,00,000
Bills payable		50,000	Current assets		1,80,000
			Preliminary expenses		30,000
			Profit and loss A/C		70,000
		8,00,000			8,00,000

Following scheme of capital reduction was adopted by court :

- a) Equity shares are to be reduced to ₹ 50 each fully paid.
- b) Preference shares are to be reduced by ₹ 30 per share.

The amount so available is to be applied to eliminate profit and loss account, preliminary expenses, goodwill and to reduce plant and machinery by ₹30,000.

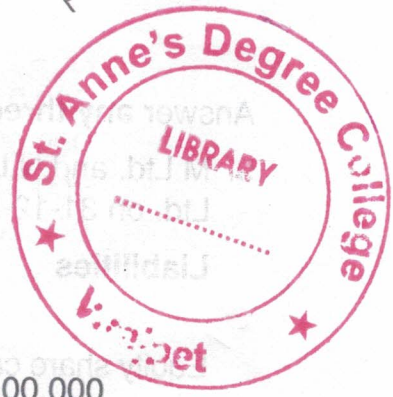
Give Journal Entries and prepare capital reduction account.

7. The following balances appeared in the books of modern electricity company as on 31-03-2020

Particulars	Debit ₹	Credit ₹
Cost of generation of electricity	3,00,000	
Cost of distribution of electricity	90,000	
Rent, rates and taxes	1,00,000	
Establishment expenses	2,10,000	
Depreciation	2,00,000	
Interest on debentures	75,000	
Interim dividend	2,00,000	
Sale of current		15,00,000
Meter rent		50,000
Net revenue A/C (on 31-03-2019)		3,00,000

From the above balances prepare :

- a) Revenue account and
- b) Net revenue account.





8. Following is the Balance Sheet of weak Ltd. as on 31-12-2019:

Liabilities	₹	Assets	₹
Equity share capital	3,00,000	Goodwill	50,000
General reserve	1,50,000	Plant and machinery	2,50,000
Profit and loss account	50,000	Furniture	50,000
8% debentures	1,50,000	Stock	3,00,000
Sundry creditors	1,50,000	Sundry debtors	80,000
O/S expenses	10,000	Bills receivable	20,000
		Bank	50,000
		Preliminary expenses	10,000
	8,10,000		8,10,000

Strong Ltd. takes over the business of Weak Ltd. on the following terms:

- Goodwill is valued at ₹ 1,00,000 and other assets are considered worth their book values.
- Strong Ltd. does not take over the balance of bank.
- Purchase consideration being discharged by the issue of 30,000 equity shares of ₹ 10 each valued at ₹ 15 per share and the balance in cash.

Calculate the purchase consideration and show the mode of payment.

SECTION – C

(Twenty marks each)

Answer any three of the following questions:

(3×20=60)

9. M Ltd. and N Ltd. agreed to amalgamate and form a new company called MN Ltd. on 31-12-2019. Their Balance Sheets as on that date was as under:

Liabilities	M Ltd.	N Ltd.	Assets	M Ltd.	N Ltd.
	₹	₹		₹	₹
Equity share capital (₹100)	1,00,000	70,000	Land	30,000	—
6% debentures	20,000	—	Machinery	1,07,000	55,000
Reserve fund	30,000	—	Stock	16,000	8,000
Employees provident fund	3,000	—	Debtors	15,000	14,000
Creditors	10,000	9,000	Bank	7,000	2,000
P and L A/c	12,000	—			
	1,75,000	79,000		1,75,000	79,000



New Company agreed to take over all the assets and liabilities of both the companies. Its authorised capital consists of 5,000 equity shares of ₹ 100 each.

It was agreed that purchase consideration of M Ltd. At ₹ 1,35,000 and N Ltd. at ₹ 60,000. The full purchase consideration is paid in the form of shares in new company.

You are required to :

- a) Prepare necessary ledger accounts in the books of M Ltd. and N Ltd.
 - b) Draw the opening Balance Sheet of MN Ltd.
10. Prepare Profit and Loss account of IDBI Bank for the year ended 31-03-2020.

Particulars	Debit ₹	Credit ₹
Interest received	-	4,00,000
Interest paid on fixed deposits	2,10,000	-
Payment to employees	2,68,000	-
Commission received	-	3,00,000
Brokerage received	-	1,50,000
Advertising	15,000	-
Printing and stationary	48,000	-
Postage and telegrams	29,000	-
Interest on borrowings	2,50,000	-
Directors fees	30,000	-
Rent paid	40,000	-
Taxes	30,000	-
Discount	-	2,10,000
Exchange	-	1,80,000
Locker rent	-	1,10,000
Transfer fees	-	1,50,000
Depreciation on bank property	30,000	-
Audit fees	20,000	-
Loss on sale of Government securities	5,000	-
Miscellaneous exps.	25,000	-
Interest paid on SB and and current deposits	5,00,000	-
	15,00,000	15,00,000

Adjustments :

The management decides to make a provision of ₹ 1,00,000 for bad and doubtful debts.



11. From the following Trial Balance of 'SUB-URB Electric company Ltd.' as on 31-03-2020. Prepare revenue account, net revenue account, capital account and the general Balance Sheet of the company.

Particulars	Debit ₹	Credit ₹
Equity shares		54,900
Debentures		20,000
Land as on 31-03-2019	15,000	—
Land expended during the year	500	—
Machinery as on 31-3-2019	60,000	—
Machinery added during the year	500	—
Mains including cost of laying	20,000	—
Mains expended during the year	5,100	—
Sundry creditors on open account	—	100
Depreciation accounts	—	25,000
Sundry debtors for current supplied	4,000	—
Other debts	50	—
Stores in hand	500	—
Cash	500	—
Cost of generation of electricity	3,000	—
Cost of distribution of electricity	500	—
Management expenses	1,200	—
Depreciation	2,000	—
Sale of current	—	13,000
Rent of meters	—	500
Interest on debentures	1,000	—
Interim dividend	2,500	—
Balance of net revenue account on 31-03-2019	—	2,850
	1,16,350	1,16,350



12. Following is the Balance Sheet of slow down Co. Ltd. as on 31-12-2019.

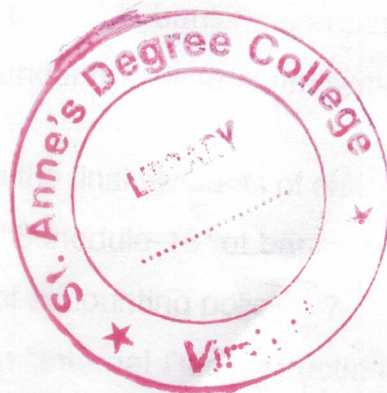
Liabilities	₹	Assets	₹
Share capital :		Goodwill	30,000
20,000 shares of ₹10 each	2,00,000	Buildings	25,000
Bank overdraft (unsecured)	1,100	Plant and machinery	37,400
Partly secured creditors	29,180	Stock	58,000
Preferential creditors	7,100	Debtors	46,000
Trade creditors	97,600	Cash	500
		Profit and loss account	1,38,080
	3,34,980		3,34,980

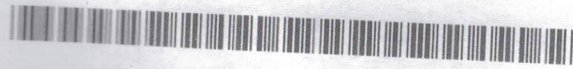
The assets realised as follows :

Buildings which were used in the first instance to pay partly secured creditors. ₹ 18,000, Plant and machinery ₹ 25,000, Stock ₹ 31,000, Debtors ₹ 43,500.

Liquidation expenses ₹ 1,100. The liquidator's commission was agreed at 3% on the assets realised except cash and 2% on the amount payable to unsecured creditors other than preferential.

Prepare liquidator's final statement of account.





SECTION - B

(5 marks each)

Answer any five of the following :

(5×5=25)

2. What is secondary data ? What are its sources ?
3. Represent the following data by means of Histogram and calculate the mode.

Weekly wages	Number of employees
2,000 – 3,000	15
3,000 – 4,000	30
4,000 – 5,000	55
5,000 – 6,000	30
6,000 – 8,000	25
8,000 – 12,000	22
12,000 – 16,000	16

4. Find the Geometric mean of the following distribution.

Marks	Number of Students
0 – 10	5
10 – 20	7
20 – 30	15
30 – 40	25
40 – 50	8

5. Compute Spearman's rank correlation coefficient for the following distribution.

Marks in Statistics Marks in Mathematics

27	33
55	69
100	85
27	39
95	85
43	70



6. Find the trend values by finding 3 yearly moving averages.

Year	Production (in thousands)
2013	512
2014	538
2015	546
2016	554
2017	570
2018	583
2019	590

7. Compute the cost of living index number from the following information.

Item	Price index	Group weight
Food	200	20
H.Rent	250	10
Clothing	150	5
Fuel	200	10
Miscellaneous	250	5

8. The five number-summary of number of grapes per bunch of 3 varieties of grapes are given below. Represent the data by box plot.

	No. of grapes per month		
	Variety A	Variety B	Variety C
Minimum	53	46	44
Lower Quartile	58	51	49
Median	64	53	57
Upper Quartile	68	58	62
Maximum	73	64	64

SECTION - C

(15 marks each)

Answer any three of the following : (3x15=45)

9. a) Draft a blank table to show the distribution of personnel in the education department of a state according to
 - i) Sex – male, female
 - ii) Three grades of salary – Below 10,000, Rs. 10,000-20,000, above 20,000
 - iii) Age group – Below 25 years, 25-40, 40 and above.

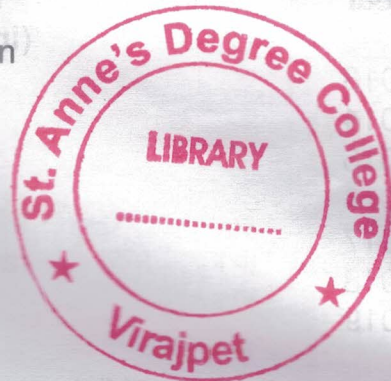
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b) A man travels at a speed of 30 kms/hr and his way back at 50 kms/hr. Find his average speed. 5

c) For the following distribution find the median

Hight (cms)	Number of students
130 – 139	20
140 – 149	24
150 – 154	35
154 – 159	43
160 – 164	38
165 – 169	23
170 – 174	17
	200



10. a) Calculate standard deviation and coefficient of variation of the following distribution. 10

C. I.	Frequency
0 – 30	9
30 – 60	17
60 – 90	43
90 – 120	82
120 – 150	81
150 – 180	44
180 – 210	24

b) Calculate mean deviation from mean. 5

C. I.	Frequency
10 – 20	20
20 – 30	30
30 – 40	11
40 – 50	3
50 – 60	1

11. a) Calculate Karl Pearson's coefficient of correlation. 10

x \ y	10 – 20	20 – 30	30 – 40	40 – 50	50 – 60
10 – 20	6	3	—	—	—
20 – 30	3	16	10	—	—
30 – 40	—	10	15	7	—
40 – 50	—	—	7	10	4
50 – 60	—	—	—	4	5



b) Find the regression equation of y on x from the following data. Hence find the value of y when x = 42. 5

x	y
35	65
36	72
40	78
38	77
37	76
49	77
41	80
40	79
36	76
38	75

12. a) For the following time series fit a linear trend by the method of least square. Estimate the sales for the year 2022. 10

Year	Sales (lakh tones)
2013	77
2014	80
2015	94
2016	85
2017	91
2018	98
2019	90



b) Solve the following LPP graphically :

Minimise : $Z = 5x + 8y$

S.T. $12x + 2y \geq 42$

$x + 3y \geq 12$

$x + y \leq 10$

and $x \geq 0, y \geq 0$

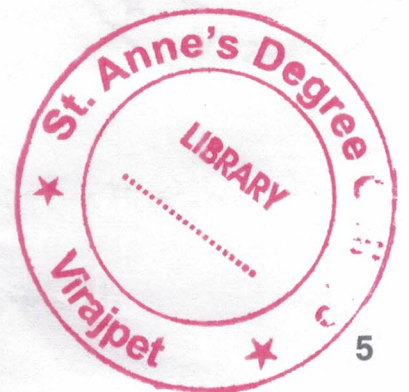


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x	y
35	65
36	72
40	78
38	77
37	76
49	77
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and $x \geq 0, y \geq 0$